

Guidance for when your child is in self-isolation whilst the majority of the year group is in school

Who will be set work?

Teachers will set work for students who are at home for the following reasons:

They are awaiting the results of a Covid-19 test for themselves or a symptomatic family member

or

a family member has a confirmed positive result and the child is asymptomatic

or

they have received a positive test result, but they feel well enough to continue their studies

or

if your child is too ill to study, the work is there but they do not need to try to complete it.



Where will the work be set?

It is important your child checks both **Google Classroom** and **EduLink**.

For every lesson set there will be work on Google Classroom; this may be a new classroom they need to join.

During lessons, teachers will have explained to students how the work will be set during self-isolation.

Additional instructions may be sent via EduLink for the first lesson for each subject during the period of self-isolation.

You can help your child by making sure they know how to use and access both Google Classroom and EduLink.



Following the timetable and how many hours of work should be completed?

Teachers will be making sure work is available from 8:45am for that day.

We teach the same curriculum remotely as we do in school wherever possible and appropriate.

We will not be able to set work or send messages on the first day of self-isolation as teachers will be teaching other lessons; all this work is to be done outside normal school hours.

Your child needs to use their timetable to identify which subjects they have that day.

For KS3 students they should not do more than 6 hours per day. If the lesson arrives late, complete it another day when their work-load allows.

If your child is working on a slightly different timescale to their peers, this is not a concern as this will be taken into account by their teachers.

Older students should be completing more work as they may also be revising and have more challenging independent learning. Year 11 and Sixth Form students should be completing at least 5 hours of lesson work plus independent work on top of that. As a rough guide, a Year 13 student should be working 1 additional hour for each taught hour per day, with some flexibility to manage their own time.



Joining in lessons via video calls

Codes to join a video call on **Google Meet** will be sent via EduLink.

We will try to dial students into lessons whenever possible, however, the structure of the lesson does not always allow for this.

If the lesson is predominantly practical or working in groups, alternative work will be on Google Classroom.

If your child is in a video call they must have their camera turned on, must be in full school uniform (business dress for KS5) and adhere to our [Behaviour Policy](#)



Asking for Help and Guidance

[This web page has been set up to help students and their parents understand how to use and access our main online learning platforms](#)

If your child is struggling with work they should send their teacher a message via Google Classroom. Please remember that all the teachers are still delivering their in school timetable so they may not respond immediately.

Your child should put the message on class comments. A teacher may not see a private comment.

Teachers may not respond on the same day to questions that are posed outside normal working hours. They will respond the next working day or when their workload allows.

If your child is 'stuck' and has not yet received a response they should move on to another piece of work or another subject.

We recognize that some pupils may not have suitable online access at home. If this is the case, please contact school. Mr King or Mrs Lawrence can arrange for the loan of a laptop or support to provide internet connection or make arrangements for the collection of printed work and the return of this work.



Marking and checking that work is completed

Apart from mock examinations any other assessments will be completed upon your child's return to school. Teachers will check the completion of work.

If work is missing teachers will message your child first via Google Classroom.

If your child misses substantial pieces of work or more than two lessons teachers will contact home.

