Arden Sixth Form
BYOD Agreement Form

Protocol for the Use of Technology at Arden

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, Sixth Form students at Arden Academy may now bring their own technology to school

Definition of "Device"

For purposes of BYOD, "Device" means a privately owned portable information technology system that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc. For example, Laptop computer, Smart Mobile Phone and Tablets such as iPads.

INTERNET

Only the internet gateway provided by Arden may be accessed while at school.

SECURITY AND DAMAGES

Responsibility to keep the device secure rests with the individual owner. Arden, nor its staff or employees, are liable for any device stolen or damaged at school. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged. Repairs to software or hardware of personal devices are, under no circumstances, the responsibility of Arden or its staff.

B.Y.O.D Arden Student Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, mobile phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole. Students and parents/guardians participating in B.Y.O.D must adhere to the Arden's Internet Acceptable Use policy and any Internet Safety guidance.

Additionally, technology:

May not be used to cheat on assignments or tests.

May only be used to access files on computer or internet sites which are relevant to the classroom curriculum. Games are not permitted.

Students acknowledge that:

- Usage of BYOD technology at Arden falls under all the conditions sited in Arden's Internet Acceptable Use policy.
- The school's network filters will be applied to all connection to the internet and attempts will not be made to bypass them.
- Bringing on to the premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of Arden's ICT policy.
- Processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of Arden's ICT policy.
- The school has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- Files may have to be saved to 'cloud' storage (for example Google Drive), the hard-drive, a USB drive, an external drive, or another media device. BYOD files **should not** be saved using school devices.
- Printing from personal laptops/devices will not be possible at school.
- Personal technology should be charged prior to bringing it to school and should run off its own battery while at school.