



ARDEN

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ACADEMY PRINCIPAL MARTIN P. MURPHY BA HONS.

7th November 2014

Dear Parents

Vacancy for a Parent Governor at Arden

I am writing to inform you that there is vacancy for a Parent Governor on the Arden Board of Governors. Although you must have a child at the school at the time of the election you do not need to have a child there throughout the four year period of your term of office.

If you would like to stand for election you should complete the form attached and have it signed by a proposer and three other parents of pupils at the school. Please return the form to the School Office in a sealed envelope clearly marked **Parent Governor Elections**. The closing date for the receipt of nominations is 1.00pm on Monday 24th November 2014.

You should also supply a short statement (not more than 100 words) in support of your candidature.

It should be noted that no individual may be a governor of more than two schools. There are also circumstances that disqualify an individual from being a governor, please see the attached guidance.

These are exciting times for Arden and I encourage you to stand for election. It is very important that parents offer their time, knowledge, support and experience so we can fill this important position. An information sheet on the role of a Parent Governor is also attached for information.

Yours sincerely

Martin Murphy
Principal

Encs.



ARDEN

PARENT GOVERNOR: NOMINATION FORM

Name of Candidate (in full) _____

(block capitals)

Address: _____

Parent of: _____

I propose _____ (name) as a candidate for the Parent
Governor Elections at Arden.

Signed: _____ (Name in full) _____

Parent of: _____ Date: _____

I support _____ (name) as a candidate for the Parent
Governor Elections at Arden.

Signed: _____ (Name in full) _____

Parent of: _____ Date: _____

Signed: _____ (Name in full) _____

Parent of: _____ Date: _____

Signed: _____ (Name in full) _____

Parent of: _____ Date: _____

P.T.O.



An exciting opportunity has arisen for a Parent Governor at Arden!

The Role of Parent Governor

There are lots of ways in which you can donate expertise to Arden, but one of the most important and responsible - and let's face it, one which involves the greatest commitment - is becoming a governor at Arden.

What do school governors do?

School governors are a fabulous team of people who work closely with our Principal to make key decisions vital to the successful running of Arden. They play an important role in improving standards throughout the school and agree the school's budget. In other words, it's a very meaningful role!

What do I have to offer?

As a parent governor, you can make a valuable contribution to the running of the Arden. You will be able to offer your enthusiasm and commitment - and as a parent, you'll understand other parents' concerns. Governors with business and management experience, or a host of other skills, can also offer extremely helpful expertise to us.

What will I get out of it?

Being a school governor can be a rewarding experience. You'll be playing an important role in improving the education of our children and supporting the school's staff. Giving a lot to the school and the local community usually means you'll get a lot back. You will have the opportunity to make a difference, not only for your children, but for children in years to come.

How much time does it take?

The time that governors are able to give to the role varies but there are certain things they must be in a position to do, so be aware:

- the governing body must meet at least once a term
- governors are probably asked to serve on at least one committee which will meet more often
- meetings are sometimes held during the working day and very often during the evening
- governors will have to prepare for meetings and there can be a lot of papers to read



A person is disqualified from holding office as a parent governor if he or she

- is subject to a bankruptcy restriction order or an interim order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - ii) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or Mismanagement
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to election as a governor
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.